



## **JOB DESCRIPTION**

<b><u>JOB TITLE:</u></b>	<b>OUTREACH OFFICER (WILD YOUTH PROJECT)</b>
<b><u>RESPONSIBLE TO:</u></b>	<b>BELFAST HILLS PARTNERSHIP SCHEME MANAGER</b>
<b><u>LOCATION:</u></b>	<b>SOCIAL ECONOMY VILLAGE, HANNAHSTOWN, BELFAST</b>

**MAIN TASK:** To be responsible for successfully delivering youth engagement activities to 11-25 year olds relating to the local environment.

### **ABOUT WILD YOUTH**

'Wild Youth' is an exciting new project jointly run by the Belfast Hills Partnership and Ulster Wildlife through the support of the National Lottery Community Fund. It aims to enrich the mental health, wellbeing and employability of young people through contact with and action for the natural world. The project will focus mainly on young people living in the wider Belfast Metropolitan area.

### **KEY AIMS OF ROLE**

To be responsible for successfully delivering outreach activities relating to biodiversity, landscape and climate change within the context of the five steps to wellbeing with young people from disadvantaged areas.

To train and inspire older young people to lead environmental education sessions, undertake personal environmental projects and find employment within the Green Sector.

As well as this position with the Belfast Hills Partnership, Ulster Wildlife will also be employing a full time Wild Youth Officer. These two posts will work closely together but will each take the lead on different aspects within the overall Wild Youth programme.

### **SPECIFIC TASKS**

1. To work with Belfast Hills Partnership and Ulster Wildlife staff to create, manage and execute youth engagement programmes in line with the work plan for Wild Youth.
2. To produce educational material for schools and groups, interpretive information and other information/reports/publications including web material relevant to the Wild Youth Project that will inspire young people.

3. To encourage help young people recover from the effects of Covid19 by applying the 5 steps to wellbeing principles through exploration of the natural environment.
4. To mentor young people and challenge their ideas, increase their confidence, so developing experienced, multiskilled young people who can care for their local green spaces and speak up for a more sustainable future environment.
5. To train young people by providing a wide range of training courses including biological surveying, conservation skills, GIS/GPS skills, walking the hills, health & safety etc. Supporting young people to increase their employability within the Green Sector.
6. To provide support to teachers, youth leaders and communities to lead outdoor environmental education sessions.
7. To liaise with site managers, land owners, local communities etc to obtain support for projects. To seek additional funding including inkind support for projects.
8. To be an ambassador for the Wild Youth Project at meetings, school groups and events. This will involve evening and weekend working.
9. To help facilitate and take part in Project Steering Group meetings, ensuring the participation of young people who will make up approx. 50% of the membership of the Steering Group.
10. To monitor project success by recording engagement numbers, gathering feedback, monitoring budgets and writing evaluation reports.
11. To assist in all aspects of putting together regular newsletters, press releases, website info, social media updates etc relating to the Wild Youth Project.
12. To work with other staff and volunteers to carry out any other duties required for the effective operation of the Partnership and its projects.
13. Achieve project deliverables on time and within budget.
14. Build relationships with key stakeholders - internal and external.
15. Manage resources allocated for project delivery
16. Ensure key activities and impacts of the project work are promoted both internally and externally
17. Ensure all funding requirements are met including timely submission of progress reports and claims.
18. Ensure Health and Safety policies, procedures and guidelines are adhered to at all times.

## **Essential Criteria**

Successful candidates will demonstrate all of the following essential criteria:

1. (a). A Third level or equivalent professional qualification in a related subject\* **and** 1 years' experience working with young people aged 11-25 yrs undertaking environmental outreach work or environmental education work (paid or voluntary).
- or**
1. (b) 2 years equivalent experience in a post with the primary role of working with young people aged 11-25 yrs undertaking environmental outreach/environmental education work (paid or voluntary).
2. A minimum of 5 GCSE passes or equivalent including English and Maths.
3. Excellent oral and written communication skills.
4. Experience of producing interpretation and/or education materials, outreach programmes.
5. IT Skills such as competency in the use of MS Word, Microsoft outlook, Internet Explorer, Power Point.
6. Experience of leading and/or organising events and walks.
7. A full and valid driving licence and access to suitable means of transport.
8. The ability to work evenings or weekends as required.

\* Related qualifications include Environmental Biology/studies, Geography, Biological Science, Environmental Land Management, Sustainable development.

## **Desirable Criteria**

In addition, the following criteria will be desirable from the candidates:

1. Experience of working with young people from disadvantaged areas.
2. Experience of designing and carrying out youth engagement programmes in areas such as biodiversity, landscape, climate change, health, wellbeing
3. Experience of maintaining a website and producing short films for social media.
4. Experience of GIS/GPS use
5. Knowledge and interest in environmental issues relating to the Belfast hills including local wildlife.

N.B. The successful candidate will be expected to undertake an AccessNI check.

## **Terms and conditions**

**Length of Contract:** 4 years, possible extension subject to funding

**Salary:** £27,500

**Hours:** 35

**Holidays:** 25 days + 12 statutory days

**Probationary Period:** 6 month

**Notice:** 2 months

**This post is funded by the National Lottery Community Fund**

